



**Procurement of Acquisition Support
Services (PASS)**

Led by the State of Hawaii

Master Agreement #: 19-19-05 (*hereinafter "Master Agreement"*)

Contractor: **Civic Initiatives, LLC** (*hereinafter "Contractor"*)

Lead State: **STATE OF HAWAII** (*hereinafter "Lead State"*)

Amendment #4 of Master Agreement (Master Agreement #19-19-05) for Procurement of Acquisition Support Services (PASS), is made and entered into by and between the Lead State acting by and through the Department of Accounting and General Services, State Procurement Office, a State of Hawaii governmental agency ("State") on behalf of the NASPO ValuePoint Cooperative Purchasing Program.

AGREEMENT



1. Amendment – Term of the Master Agreement. The Master Agreement has a base period of two (2) years and shall terminate unless it is extended. Per the term of the Master Agreement, the Master Agreement may be extended for up to three (3) additional 12-month periods or parts thereof at the Lead State's discretion, by mutual agreement and upon review of requirements of Participating Entities, current market conditions, and Contractor Performance, which the Lead State has exercised. The Lead State has obtained approval by the Chief Procurement Officer (CPO) to extend the Master Agreement from June 6, 2024, to December 2, 2024.
2. Amendment – Hourly Rates:
 - a. Hourly rates shall remain the same as provided in Year 5.
 - b. All rates shall be guaranteed. Requests for price adjustment shall not be considered.
3. Amendment – Business Address Change: Address for Civic Initiatives, LLC is changed from 823 Congress Avenue, #1433, Austin, TX 78767 to 7000 N MoPac Expy Ste 200, Austin, TX 78731.

NASPO ValuePoint
AMENDMENT #4
MASTER AGREEMENT



**Procurement of Acquisition Support
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Led by the State of Hawaii

THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT THROUGH THEIR DULY AUTHORIZED REPRESENTATIVES WITH FULL KNOWLEDGE OF AND AGREEMENT WITH ITS TERMS AND CONDITIONS.

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| CONTRACTOR: Civic Initiatives, LLC | LEAD STATE: State of Hawaii |
| Signature:  | Signature:  |
| Name: Dustin Lanier | Name: Bonnie Kahakui, Department of Accounting Services, State Procurement Office |
| Title: Founder/Principal Consultant | Title: Administrator |
| Date: 05/10/2024 | Date: 05/14/2024 |

APPROVED AS TO FORM:



05/14/2024

Deputy Attorney General

CIVIC INITIATIVES, LLC

Exhibit 2 - Hourly Labor Rates

| Labor Categories | Base Period: Year 1 and 2 | | Optional Period: Year 3 | | Optional Period: Year 4 | | Optional Period: Year 5 | |
|------------------------------------|---------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|
| | Fully Burdened Hourly Rate - Off-site | Fully Burdened Hourly Rate - On-site | Fully Burdened Hourly Rate - Off-site | Fully Burdened Hourly Rate - On-site | Fully Burdened Hourly Rate - Off-site | Fully Burdened Hourly Rate - On-site | Fully Burdened Hourly Rate - Off-site | Fully Burdened Hourly Rate - On-site |
| Program Director | \$ 215.00 | \$ 230.00 | \$ 219.30 | \$ 234.60 | \$ 223.69 | \$ 239.29 | \$ 228.16 | \$ 244.08 |
| Program Manager | \$ 170.00 | \$ 185.00 | \$ 173.40 | \$ 188.70 | \$ 176.87 | \$ 192.47 | \$ 180.41 | \$ 196.32 |
| Subject Matter Expert III | \$ 195.00 | \$ 210.00 | \$ 198.90 | \$ 214.20 | \$ 202.88 | \$ 218.48 | \$ 206.94 | \$ 222.85 |
| Subject Matter Expert II | \$ 170.00 | \$ 185.00 | \$ 173.40 | \$ 188.70 | \$ 176.87 | \$ 192.47 | \$ 180.41 | \$ 196.32 |
| Subject Matter Expert I | \$ 140.00 | \$ 155.00 | \$ 142.80 | \$ 158.10 | \$ 145.66 | \$ 161.26 | \$ 148.57 | \$ 164.49 |
| Acquisition Support Specialist III | \$ 170.00 | \$ 185.00 | \$ 173.40 | \$ 188.70 | \$ 176.87 | \$ 192.47 | \$ 180.41 | \$ 196.32 |
| Acquisition Support Specialist II | \$ 140.00 | \$ 155.00 | \$ 142.80 | \$ 158.10 | \$ 145.66 | \$ 161.26 | \$ 148.57 | \$ 164.49 |
| Acquisition Support Specialist I | \$ 105.00 | \$ 120.00 | \$ 107.10 | \$ 122.40 | \$ 109.24 | \$ 124.85 | \$ 111.43 | \$ 127.35 |
| Analyst II | \$ 120.00 | \$ 135.00 | \$ 122.40 | \$ 137.70 | \$ 124.85 | \$ 140.45 | \$ 127.35 | \$ 143.26 |
| Analyst I | \$ 95.00 | \$ 110.00 | \$ 96.90 | \$ 112.20 | \$ 98.84 | \$ 114.44 | \$ 100.82 | \$ 116.73 |

Note: At minimum, Contractor shall honor prices noted for each labor category, on-site or off-site, in each period.

| Definitions: | |
|--------------|---|
| Off-site | Offeror's Place of Work |
| On-site | Government (any state or political subdivision) Place of Work |



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Lead State: **STATE OF HAWAII** (*hereinafter "Lead State"*)

Amendment #5 of Master Agreement (Master Agreement #19-19-05) for Procurement of Acquisition Support Services (PASS), is made and entered into by and between the Lead State acting by and through the Department of Accounting and General Services, State Procurement Office, a State of Hawaii governmental agency ("State") on behalf of the NASPO ValuePoint Cooperative Purchasing Program.

AGREEMENT

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2. Amendment – Hourly Rates:
 - a. Hourly rates shall remain the same as provided in Year 5.
 - b. All rates shall be guaranteed. Requests for price adjustment shall not be considered.



NASPO ValuePoint
AMENDMENT #4
MASTER AGREEMENT



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|---|--|
| CONTRACTOR: Civic Initiatives, LLC | LEAD STATE: State of Hawaii |
| Signature:  | Signature:  |
| Name: Dustin Lanier | Name: Bonnie Kahakui, Department of Accounting Services, State Procurement Office |
| Title: Founder/Principal | Title: Administrator |
| Date: 10/08/2024 | Date: 11/04/2024 |

APPROVED AS TO FORM:



11/01/2024

Deputy Attorney General

CIVIC INITIATIVES, LLC

Exhibit 2 - Hourly Labor Rates

| Labor Categories | Base Period: Year 1 and 2 | | Optional Period: Year 3 | | Optional Period: Year 4 | | Optional Period: Year 5 | |
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| Acquisition Support Specialist I | \$ 105.00 | \$ 120.00 | \$ 107.10 | \$ 122.40 | \$ 109.24 | \$ 124.85 | \$ 111.43 | \$ 127.35 |
| Analyst II | \$ 120.00 | \$ 135.00 | \$ 122.40 | \$ 137.70 | \$ 124.85 | \$ 140.45 | \$ 127.35 | \$ 143.26 |
| Analyst I | \$ 95.00 | \$ 110.00 | \$ 96.90 | \$ 112.20 | \$ 98.84 | \$ 114.44 | \$ 100.82 | \$ 116.73 |

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